



DATE: 03rd May, 2025

NAGINDAS KHANDWALA COLLEGE OF COMMERCE, ARTS AND
MANAGEMENT STUDIES AND SHANTABEN NAGINDAS KHANDWALA COLLEGE
OF SCIENCE (EMPOWERED AUTONOMOUS)

ADMISSION SCHEDULE FOR THE ACADEMIC YEAR 2025-2026

(SECOND YEAR – ALL COURSES)

The students promoted to Second Year Aided and Self Finance Courses (2025-2026) are hereby informed that the entire admission process will be online.

Brief Schedule is as follows:

Online Admission & Payment Schedule:

➤ **Form Filling Period:**

05th May, 2025, 10.00 am to 10th May, 2025, 05.00 pm

Student Portal for Application Process Link:

<https://cimsstudentnewui.mastersofterp.in/>

➤ **Payment of Admission Fees Period:**

06th May 2025, 10.00 am to 15th May, 2025, 11.00 pm

Major and Minor subjects for SYBA will stay the same as FYBA.

It is mandatory for all students to take admission as per the given schedule.

Admission will be confirmed only after the payment of admission fees.

After filling admission form, kindly save the PDF, do not take a printout for now.

Print with proper Roll No. and Division on form is to be taken when notice for form submission is given.

Kindly check the website **www.nkc.ac.in** for regular updates.

Email ID for student queries: **dgadm@nkc.ac.in**

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PROF. DR. MOUSHUMI DATTA

PRINCIPAL



**Nagindas Khandwala College of Commerce, Arts and Management Studies and Shantaben
Nagindas Khandwala College of Science (Empowered Autonomous)**

**Guidelines for Online Admission Process for Second Year All Courses
Academic Year 2025 - 2026**

• **NOTE : PLEASE READ FIRST**

1. There is no offline admission.
2. Application forms with incomplete entries will not be considered.
3. Submission of wrong information or false data will lead to cancellation of admission.
4. Keep all the scanned documents ready before filling up of the online admission form.
5. Keep your proper Passport size Photograph scanned with white background and signature ready for upload.
6. **Do not upload selfies in Photo.** Your photograph will be used for your mark sheet so upload a proper formal photograph
7. Size of photographs should not exceed 500 KB and signature 300 KB. The size of documents should not exceed 200 KB
8. While filling Personal Details, enter your name in **Marathi** properly as it will be used in your Convocation (Degree Certificate)

• **INSTRUCTIONS FOR DOCUMENT UPLOAD:**

1. All documents shall be uploaded in PDF/JPG format only.
2. Size of the PDF/JPG documents uploaded shall not exceed to 200 KB.
3. It will be responsibility of students to scan all the relevant documents with clarity.
4. Mandatory documents have to be uploaded.

• **LIST OF DOCUMENTS TO BE UPLOADED:**

1. Student Photograph.
2. Gujarati Minority Certificate – those students whose mother tongue is Gujarati should upload their Minority Samaj Certificate /Gujarati Minority Affidavit. **(Mandatory)**
3. Address Proof - Aadhaar Card – **(Mandatory)**
Those students whose Residential address is changed during the current Academic Year 2025-2026 are required to give separate application along with necessary proof viz. Ration Card, Flat/Room Agreement, etc.
5. Caste Certificate – Students who belong to Reserved Category such as (SC/ST/NT/OBC/SBC) – from Maharashtra government **(Mandatory)**
6. ABC ID Card – **(Mandatory)** . Those students who have not yet created their ABC ID follow this link – <https://www.abc.gov.in/login.php>
6. H.S.C. Leaving Certificate **(Mandatory)**.
7. H.S.C. Marksheet.
8. Certificate of Divyangjan /Learning Disability : Divyangjan / Learning Disability students should upload their Certificates.



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Academic Year 2025 - 2026

ADMISSION PROCESS STEPS:

Step 1	Visit website: https://cimsstudentnewui.mastersofterp.in/ Use Laptop or Desktop to access website. All features are not available via Mobile.
Step 2	For Login Credentials, if you already know Username and Password use that or else Click on Get Username and Password. Enter your registered contact number or Email ID. After this you will get your login credentials via SMS or email.
Step 3	From the left-hand side menu click on " Online Registration ".
Step 4	Check Personal Details , Add necessary information and Click on "Save & Next"
Step 5	Edit Photo and Signature Details and Click on "Save & Next"
Step 6	Upload the mentioned Documents and Click on "Save & Next"
Step 7	Select the Subjects from the subject options given in the dropdown and click on "Save & Next" There is no subject selection for SYBA students
Step 8	Check form filled by Clicking on PREVIEW button, go back and make changes if required. If no changes click on CONFIRM button.
Step 9	Complete your admission process after paying the fees. For fees payment Click on Payable Fees on the left side menu and pay your fees. Fees have to be paid online only. You can also login to feepayr.com in order to pay the fees.

For admission related queries contact via email: [**dgadm@nkc.ac.in**](mailto:dgadm@nkc.ac.in)

In Subject Line mention the problem. Keywords (Login, Exam, Result, Admission etc). *NO SUBJECT LINE --> NO REPLY* Please mention your student id, name, course, year and mobile number.

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**PROF. (DR.) MOUSHUMI DATTA
PRINCIPAL**